

# Conversion Process



If your group coverage ends or reduces, you have the opportunity to convert your employer sponsored life insurance policy, or voluntary life insurance policy, to an individual whole life policy. You may convert an amount up to your previous coverage level without medical underwriting.

## Follow these steps to successfully convert your life insurance:

- 1 Obtain a Group Life Conversion Form at [mutualofomaha.com/support/forms](http://mutualofomaha.com/support/forms)
- 2 Select I am a Plan Member and choose your state
- 3 Select the Group Life Conversion Form
- 4 Complete all sections of the application form
- 5 Mutual of Omaha will contact your employer to verify any discrepancies, if needed.
- 6 Attach check or money order for the premium payment (see application to determine amount)
- 7 Send completed form and premium payment within **31 days** of group insurance ending or reducing to the address on the application
- 8 Receive notification from us once your request has been processed

For questions regarding eligible insurance amounts or the conversion process, please contact Mutual of Omaha at (800) 826-8054.



Underwritten by  
United of Omaha Life Insurance Company  
Companion Life Insurance Company  
Mutual of Omaha Affiliates

Life insurance is underwritten by United of Omaha Life Insurance Company, 3300 Mutual of Omaha Plaza, Omaha, NE 68175. Policy form number 7000GM-U-EZ 2010 or state equivalent (in NC: 7000GM-U-EZ 2010 NC). United of Omaha Life Insurance Company is licensed nationwide, except in New York. In New York, life insurance is underwritten by Companion Life Insurance Company, 425 Broadhollow Road, Second Floor, Melville, NY 11747. Policy form number 7000GM-C-EZ 2010.

Some exclusions, limitations and reductions may apply. Each company is responsible for its own contractual and financial obligations.